**Class Schedule and Room**
MW 1:30-3pm, JMHH 250

**Instructor**
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**Course Overview**
While operational excellence is critical for success in most industries today, in a wide range of service industries this is particularly true. For example, intensified competition in the banking, health care, and communications industries has led to pressure on their operations.

Elements common to many service operations make their management complex, however. In particular, service capacity is not storable or transportable, and its usage can often be highly variable.

At the same time, the rapid evolution of information technology has allowed firms to operate in a fashion – and to offer a level of service – that had not been previously possible. The electronic capture of customer and transaction information has enabled the use of a wide variety of analytical models that allow for better matching of supply to demand.

This course covers a range of analytics tools that are useful for capacity management in services, and it will provide you with insights into the economics of a range of services businesses. During the course, we’ll cover the following topics.

- High-level planning models that account for multiple dimensions of service capacity.
- Low-level models of system congestion that capture the relationship between capacity choices, quality of service and, in some cases, system revenue.
- Statistical estimation and forecasting models to characterize key measures of future supply and demand.

In class, we will apply these tools and ideas to examples of service operations in health care, financial, travel, rental, restaurant, government, and information-based services.
Prerequisites
Students who have already taken OPIM 611, OPIM 612, and STAT 613 should be well equipped for the class. Other students should have a solid understanding of elementary probability, statistics and linear programming.

- Your background in probability and statistics should include an understanding of random variables, measures of central tendency and variation, sample statistics, and regression.
- Your background in linear programming should include an understanding of the algebraic formulation and spreadsheet implementation of linear programs (LPs).

For questions regarding the specifics of your background, please contact the instructor.

Course Materials
All course materials are available from study.net
   http://www.study.net/r_mat.asp?crs_id=30105995

and Canvas
   https://canvas.upenn.edu/courses/1352394

or will be distributed in class.

For those who would like to have texts, I recommend the following books:


Course Requirements and Grading
Course grades will be based on class participation (10%), case write-ups (30%), homework questions (10%), and a final exam (50%).

Class Participation
One half of this grade will reflect basic measures of participation. On-time attendance is mandatory. You are expected to do the pre-assigned readings and to be prepared to discuss the readings in class.

The other half reflects my qualitative judgment concerning your effective contribution to class discussions and dynamics. You should be attentive to the class discussion. Your comments should respond to and “push forward” what is happening in class.
Case Write-Ups
There are three case write-ups, which should be done in groups of 5. Each group should hand in a hard copy of its write-up at the start of the associated class.

For each case, I will post on Canvas a set of questions to be answered. Your group may answer the questions one at a time. While there is no need to write up the case as a memo, your answers to case questions should be crisp and complete. I will judge your answers based on the depth, clarity, and care with which you present them.

Answers based on quantitative analysis should include summary charts or tables that are sufficient to communicate your findings. They should not describe each analytical step. Rather, for each analysis you should include this type of detail in an appendix.

Qualitative questions are often open-ended. Your analysis here should be thorough in its treatment and succinct in its description or explanation of individual points.

Short Homework Exercises
There will be four relatively short homework exercises that, in some cases, prepare you for an upcoming class and, in others, review material we’ve just covered. I’ll hand out the homework questions in class and ask you to enter your answers into a Canvas Quiz by 12pm on the day the homework is due. You may discuss the assignments with others, but your answers to the quizzes must be your own.

Self-Study Exercises
The course also includes ungraded self-study exercises that are designed to for you to practice using the course’s analytical models to solve problems. I will post sample solutions for the exercises on Canvas.

I suggest you work in pairs on the self-study exercises. Having a partner will help to ensure that you do the work on a timely basis. You are also likely to find that discussing the problem with another person helps you in the learning process.

Exam
An open-book exam will cover the tools and concepts developed in class. The exam is scheduled for one or both class sessions during the week of April 24th and 26th.

Homework and self-study problems will give you a good idea of the kind of questions you can expect on the exam. In the last week of class I’ll also hand out a sample exam which you can also use to practice for the exam.

While you may prepare in groups for the exam, the notes you use during an exam must be your own. Similarly, the work performed on the exam itself must be your own.
Class Schedule

Below is a summary listing of class topics and the due dates for homework exercises and case write-ups. To prepare for a given session, you should go to Canvas

https://canvas.upenn.edu/courses/1352394

and follow the appropriate link for instructions for the given class.

<table>
<thead>
<tr>
<th>Session</th>
<th>Topic</th>
<th>HW Due</th>
<th>Case Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Introduction</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Review of Probability, Statistics, Optimization</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Shouldice Hospital Limited Case</td>
<td></td>
<td>Case 1</td>
</tr>
<tr>
<td>4</td>
<td>Regression Models to Forecast Demand</td>
<td>HW 1</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Congestion Models and Little’s Law</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Many Server Queues: Economics of Congestion</td>
<td>HW 2</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Megacard Case</td>
<td></td>
<td>Case 2</td>
</tr>
<tr>
<td>8</td>
<td>Applying Models of Multi-Server Queues</td>
<td>HW 3</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Queues with Abandonment and Loss</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>Applying Models of Abandonment and Loss</td>
<td>HW 4</td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>Kentucky Fried Chicken Case</td>
<td></td>
<td>Case 3</td>
</tr>
<tr>
<td>12</td>
<td>Wrap-Up and Review</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>